

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 16th March 2022.**

Present: Councillors Arun Sekhar, Bindu Gundapudi, John Yandrapati, Laurilee Green (Chairman), Louise Rees, Lucy Harmes, Naser Habib (Vice Chairman), Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk),

1. Apologies for absence

Councillors Paul Redshaw, Gareth Lane and Vernon Hills.
Councillors Irwin and Waite (Buckinghamshire Council).

2. Declarations of Interest in items on the agenda

Councillors Green and Sekhar declared an interest in respect of Greenridge School grant application. Item 7.4.

3. Open forum for parishioners

Rachel Walls of Aylesbury Lions attended the meeting and introduced herself to the councillors. She advised how the Lions work and how they can support Berryfields PC. They would be able to help at the Queen's Platinum Jubilee event with marshalling, BBQ parking etc. Their next meeting is 6th April and she would like to know our needs/number of Lions volunteers required by then. Councillor Sekhar will contact Rachel directly with details.

The Lions will also lend support to the allotmenters if required.

4. Police report and Neighbourhood Policing

No written report received: The local licencing officer has contacted the office to advise he is happy with the Parish Council's premises licence application.

Planning

- 4a. To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/00692/APP | Householder application for single storey side and rear extension | 89 Greensleeves Drive Aylesbury Buckinghamshire HP18 0GF

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7VH4NCLFQF00&prevPage=inTray>

Agreed unanimously to remain neutral

Proposed by: Councillor Yandrapati

Seconded by: Councillor Harmes

22/00693/APP | Householder application for proposed single storey rear/side infill and first floor side extension. Roof replacement to rear extension. Dormer to loft level to the front slope and roof lights to the front and rear slope. Additional windows to elevation and enlarge front hard standing area. | 3 Freyberg Drive Aylesbury Buckinghamshire HP18 0HR

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7YFNYCLFQL00&prevPage=inTray>

Agreed unanimously to remain neutral

Proposed by: Councillor Sekhar

Seconded by: Councillor Gundapudi

5. **Minutes**

The draft minutes of the Parish Council Meeting held on 16th February 2022 were approved and signed as a true record by the Chairman.

Proposed by: Councillor Rees

Seconded by: Councillor Gundapudi

Agreed unanimously

6. Land & facilities

Roman Park & Village Hall

Update on the village hall build and costs to date.

The Clerk reported that the hall is due to be completed end of next week and will be handed over to the Parish Council once the final bill has been paid. The total bill will come in just under agreed budget but this does not include the extras such as the automatic barrier, SUDS fencing and essential landscaping. Councillors had previously agreed by email the quote from RTM Landscapes for hedging and Focuss Group for land preparation and soil.

The CCTV will be installed next week.

Hall hire pricing and bar opening times were discussed in depth – Councillors will send their ideas to the Clerk by email and she will collate.

The Clerk will look at the main hall prices and bookings once licencing is sorted. ACRE standard terms and conditions will be used for bookings.

A potential concessionaire for the main hall and kiosk has been identified. They will fit out kitchens and club furniture. There will be no running costs for the PC in the kiosk and the Clerk will apply for a Business Rates valuation for the main building and kiosk, it is assumed that small business rate relief will continue for the hall as the PC's main premises. Finer details will be shared by the Clerk once agreed.

Update on nursery building repairs and maintenance.

The Clerk advised that we are waiting for the insurer to get back to us. In the meantime, Focuss have done a temporary fix and the roof has been made safe.

Allotments

The invoices in respect of next year's rent will be issued on 31st March.

The AVA no longer require their plot so this has been passed rent free to Big Top nursery, on the condition the plot is cultivated.

Four empty plots have been re let this week.

Councillors raised questions as to why plots were unattended. The Deputy Clerk advised that these issues were being addressed as they arise and there were usually reasons why plots were not being cultivated. Plot holders are given the option of sharing a plot if preferred.

Park inspections and repairs

All up to date. All qualified park inspectors attended a refresher course, which they all passed and are re-certified and fully qualified. The original protective barriers placed along the inner edge of the ditches at Martin Dalby Way have deteriorated and the trees have grown. Damaged wood will be removed.

7. Finance

7. 1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL Payment run 16th March 2022

Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses		-	£ 7,039.88
Alborzpour Consulting	Invoice No PC001840: Park inspections			£ 157.50
Baughan Pest Control	Invoices 4601, 4763, 4620, 4856	£ 320.00	£ 64.00	£ 384.00
Save Lives at Work	Invoice TAWG0113752 Emergency first aid in house course fee 8th April	£ 629.00	£ 125.80	£ 754.80
Editor : Berryfields News	Invoice No 2 graphic design Berryfields News			£ 330.00
Portable Offices Luton	Invoice 8100561 Temporary hall rent	1495	299	1794.00
NetNerd	Inv 329029: Email spam filtering	£ 1.99	£ 0.40	£ 2.39
STEM	Inv 1838 Phone hall	£ 30.00	£ 6.00	£ 36.00
See the Light	CCTV pole			£ 136.80
Play Inspection Company	Invoice 52738 (£315 for re-charge to Haddenham & Watermead PCs)	£ 1,150.00	£ 230.00	£ 1,380.00
M & E Consultancy	Invoice awaited	£ 3,500.00	£ 583.33	£ 4,083.33
Blackwood Architects	InvBVH39/ps	£ 2,000.00	£ 400.00	£ 2,400.00

Proposed: Councillor Louise Rees

Seconded: Councillor Gundapudi

Agreed unanimously

7.2 The accounts to the end of February 2022, were agreed as circulated.

Proposed: Councillor Yandrapati

Seconded: Councillor Rees

Agreed unanimously

7.3 The councillors agreed unanimously to appoint Mr Gus Orchard as Internal Auditor for Berryfields Parish Council

Proposed: Councillor Rees

Seconded: Councillor Sekhar

7.4 The councillors agreed unanimously to approve Greenridge Academy grant application of £250 to contributing to the cost of a Wizzfizzfest children's artist consultant.

Proposed : Councillor Yandrapati

Seconded : Councillor Habib

8. Events

Councillor Sekhar provided an update on the HM Queen's Platinum Jubilee Event:

Donkey rides agreed 2pm-5pm.

Picnic to be agreed – working group to decide whether the event should be called a picnic bearing in mind food can be purchased.

Local dance schools will perform during the day free of charge.

Working group will meet to agree competitions/prizes etc.

Piper has been confirmed for lighting of the beacon.

Lord-Lieutenant of Buckinghamshire will attend the lighting of the beacon.

Councillor Yandrapati will invite Rob Butler

9. **Berryfields News & Communication**

Councillors noted that Amanda Jones, the new graphic designer, had made an attractive new layout for the News. The March edition has now been agreed and gone to print. Distribution date is 25 March 2022.

Website

Initial migration has started and a test version of the site will be available to view shortly.

10. **Highways & transport**

MVAS & Sentinel.

Councillors to agree a date to start using the new MVAS.

11. **Meetings & matters of report**

First aid course – confirmed as a whole day course during April.

13. **Date of next Parish Council Meetings**

Wednesday 20th April 2022.